

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday July 24, 2025,
5:00 pm
Town Hall Auditorium**

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:00pm.
1. Pledge of Allegiance: All Member participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Land Use and Public Works Director Todd Rolland, Resident Trooper Justin Preuss and Police Administrator Kim Littig, Candidate for Director of Health/Sanitarian Jeffrey Catlett and resident Shawn Curtis.

- B.) **PUBLIC COMMENT:**
1. Public Comment: None

Mr. Schmidt made a motion to go into Executive Session, Pending Claims and Litigation, Somers Solar Center LLC v Town of Somers HHB-CV25-60956812-S and invite CFO Brian Wissinger, Town Assessor Karen Neal and Town Attorney Carl Landolina, Seconded by Mr. Meier.

- C.) **EXECUTIVE SESSION “Executive Session, Pending Claims and Litigation, Somers Solar Center LLC v Town of Somers HHB-CV25-60956812-S”.**

Executive Session ended at 5:10pm. (No Votes were taken in Executive Session).
Mr. Meier made a motion that the Board of Selectmen authorize the stipulated agreement presented in executive session to settle the matter of Somers Solar Center LLC v The Town of Somers and authorize the Assessor and Town Attorney to execute the documents on behalf of the Town, seconded by Mr. Schmidt. the motion unanimously passed.

D.) PRESENTATIONS BY THE FIRST SELECTMAN

Mr. Keeney presented the following items:

1. Tuesday, July 29 at 6pm the Board of Selectmen will hold a public hearing regarding the Charter Revision changes.
2. National Night Out is Tuesday, August 5, 2025, 5-7:30pm at Field Road Park.

E.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations
 - Resignations:
 1. Accept the resignation from Sherri Marquis of the Ethics Commission.
Mr. Schmidt made a motion to accept the resignation of Sherri Marquis from the Ethics Commission, seconded by Mr. Meier. The motion unanimously passed.
 - Appointments
 - i. Appointment of Denise Wheeler to the Ethics Commission with a term expiring 12/22/26.
Mr. Meier made a motion to appoint Denise Wheeler to the Ethics Commission with term expiring 12/22/26, seconded by Mr. Schmidt. the motion unanimously passed.
 - ii. Appointment of Lisa Horan as an alternate member to the Ethics Commission with a term expiring 12/22/2027.
Mr. Schmidt made a motion to appoint Lisa Horan as an alternate member of the Ethics Commission with a term expiring on 12/22/27, seconded by Mr. Meier. The motion unanimously passed.

- iii. Appointment of Tara Moody to the Zoning Board of Appeals as an alternate member with a term expiring on 12/22/26.

Mr. Meier made a motion to appoint Tara Moody to the Zoning Board of Appeals as an alternate member with a term expiring on 12/22/26.

F.) FINANCE

a) Transfers and Appropriations

- a. Budget Transfer Request of \$81,743. To transfer for line items salary budget increase as attached.

Mr. Schmidt made a motion to approve the Budget transfer request of \$81,743., seconded by Mr. Meier. The motion unanimously passed.

- b. Budget Transfer Request in the amount of \$5,800.00, Cell Tower Rental move from Fire to Public Works.

Mr. Schmidt made a motion to approve the Budget transfer request in the amount of \$5,800., seconded by Mr. Meier. The motion unanimously passed.

b) CFO Finance Report/Updates

Mr. Wissinger provided updates on the following items:

- Mr. Wissinger will continue to advance the salary survey initiated by the HR Generalist and will present it to the Board of Selectmen at a future date.
- The Board of Finance has approved the establishment of the America250 fund. Mr. Wissinger has distributed handouts outlining the draft policy.
- Mr. Wissinger is currently awaiting the final draft of the ordinance from the Town Attorney concerning the additional Real Estate reduction opportunities for the Senior and Disabled Tax Program.
- On July 8th, Mr. Wissinger and Josh of Suzor IT participated in a cyber security assessment for the Town of Somers. This assessment was organized by the Connecticut Military Department of Homeland Security. The final report was received on July 18th, and it is now under review to determine actions required.
- Provided an update on the Cemetery Software.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$1,203,080.17, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) NEW BUSINESS

1. Local Traffic Authority Request: Request Approval for the Enfield Police Department to hold their Annual Law Enforcement Ride-to-Remember, they will utilize state roadways in the Town of Somers on Saturday, September 6, 2025. Trooper Justin Preuss and Kim Littig
Mr. Schmidt made a motion to approve the Local Traffic Authority Request as presented, seconded by Mr. Meier. The motion unanimously passed.
2. Local Traffic Authority Request: Request from the Four Town Fair Association to utilize local and state roadways on Saturday, September 13, 2025, for their annual Four Town Fair Parade. Trooper Justin Preuss and Kim Littig
Mr. Meier made a motion to approve the Local Traffic Authority request as presented, seconded by Mr. Schmidt. the motion unanimously passed.

3. Local Traffic Authority Request: Request Approval of the Town of Somers Recreation and Leisure Services to utilize Battle Street for the Annual Holiday Festival on Saturday, December 6, 2025, from 4pm to 8pm. Trooper Justin Preuss and Kim Littig
Mr. Schmidt made a motion to approve the Local Traffic Authority request as presented, seconded by Mr. Meier. The motion unanimously passed.
4. Request to enact a No-Parking or Standing prohibition on the southeast side of Watchaug Road which may prevent liquid manure trucks from driving through Carriage Drive. Todd Rolland
Mr. Schmidt made a motion to enact a No-Parking or Standing prohibition on the southeast side of Watchaug Road from Cantlewood Drive south to the Hall Hill Intersection as amended, seconded by Mr. Meier. The motion unanimously passed.
5. Staffing Request. Request to hire Jeffrey Catlett as the Health Director/Sanitarian with a starting salary of \$90,000 and a start date of August 25, 2025. Todd Rolland
Mr. Schmidt made a motion to hire Jeffrey Catlett as the Health Director/Sanitarian with starting salary of \$90,000., and a start date of August 25, 2025, seconded by Mr. Meier. The motion unanimously passed.
6. Request to add Michael Marinaccio to the Senior Center Ad Hoc Committee. Todd Rolland
Mr. Schmidt made a motion to add Michael Marinaccio as a member of the Senior Center Ad Hoc Committee, seconded by Mr. Meier. The motion unanimously passed.
7. Request to join the new EPR, Cylinder Recycling program. Todd Rolland
Mr. Meier made a motion to approve the request to join the new EPR, Cylinder Recycling program, seconded by Mr. Schmidt. the motion unanimously passed.
8. Approval of Lease Purchase package resolution. Brian Wissinger
A RESOLUTION OF TOWN OF SOMERS AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION
Mr. Meier made a motion to approve the Resolution of the Town of Somers Authorizing the execution and delivery of a lease purchase agreement with respect to the acquisition, purchase, financing and leasing of certain equipment; Authorizing the execution and delivery of documents required in connection therewith; and authorizing all other actions necessary to the consummation of the transactions contemplated by this resolution, seconded by Mr. Schmidt. the motion unanimously passed.
9. Recommendation to reappoint Brian Wissinger as the Town's Chief Financial Officer for a two-year term to expire on June 30, 2027.
Mr. Schmidt made a motion to approve the recommendation to reappoint Brian Wissinger as the Town's Chief Financial Officer for a two-year term to expire on June30, 2027, seconded by Mr. Meier. The motion unanimously passed.
10. Accept Resignation of Erica Pascale, Human Resources Generalist effective 7/7/25.
Mr. Schmidt made a motion to accept the resignation of Erica Pascale effective 7/7/25, seconded by Mr. Meier. The motion unanimously passed.

11. Discussion and approval of the Consulting services contract from Angela Cahill at STV to provide guidance to HVAC Building Committee.

Mr. Meier made a motion to approve the Contract with STV to provided Consulting Services for the Somers Elementary School HVAC Building Committee, seconded by Mr. Schmidt. the motion unanimously passed.

I.) Approval of Minutes of June 10, 2025, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 10, 2025, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of June 25, 2025, as presented, seconded by Mr. Meier. The motion unanimously passed.

Approval of Minutes of June 25, 2025, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 25, 2025, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of June 25, 2025, special meeting as presented, seconded by Mr. Meier. The motion unanimously passed.

Approval of Minutes of July 1 , 2025, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 1, 2025, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of the special July 1, 2025, special meeting, as presented, seconded by Mr. Meier. The motion unanimously passed.

Approval of Minutes of July 1, 2025, Special Joint Meeting of the Board of Selectmen and Charter Revision Commission.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 1, 2025, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of July 1, 2025, special joint meeting as presented, seconded by Mr. Meier. The motion unanimously passed.

J.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:16pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.